



# IELTS Enquiry on Results Form

## Notes for candidates on the submission of Enquiries on Results (EOR)

- 1 Enquiry on Results – the process by which candidates ask for their test scripts/tapes to be re-marked. This request is made after the test results have been released and is designed to ensure candidate performance has been accurately assessed.
- 2 Candidates wishing to request a re-mark of their results must complete the form below and forward it along with their original Test Report Form and payment to the IELTS Administrator at their test centre. All enquiries must be made within six weeks of the test date.
- 3 Candidates can choose to have one or more tests re-marked.
- 4 The re-mark fee is £60 per candidate for British Council centres or AUD \$160 for IDP: IA centres plus GST in Australia. The full fee will be refunded by the candidate’s test centre if a result is changed to a higher band score.
- 5 The re-mark of a candidate’s work is done by trained clerical markers and Cambridge ESOL-appointed Examiners employed by British Council, or IDP: IA.
- 6 British Council / IDP: IA Head Office will usually notify the candidate’s test centre of the re-mark result within six weeks of receipt of the candidate’s exam materials. The candidate will receive an EOR feedback letter stating their final result status. Candidates should make all enquiries regarding the progress of their re-mark to their original test centre.

**To be completed by both candidate and local IELTS Administrator**

Centre name:		Centre number:	
Candidate name:		Candidate number:	
Candidate’s address:			
Please circle the test(s) to be re-marked:	Listening	Reading	Writing      Speaking
Signature:	Date:      /      /		

**For office use only**

Name (IELTS Administrator): .....

Signature (IELTS Administrator): .....

Payment receipt no.: .....

Date:      /      /